2027 AmeriCorps Competitive and Formula
Notice of Funding Opportunity and Application Instructions

State Commission:	Serve Wyoming
Funding Opportunity Title:	Fiscal Year (FY) 2027 AmeriCorps State and National Grants
Announcement Type:	Initial Announcement
Assistance Listing Number:	94.006

Disclosure: Publication of this Notice of Funding Opportunity (Notice) does not obligate AmeriCorps or Serve Wyoming to award any specific number of grants or to commit any particular amount of funding. The actual level, timing, and process of grant funding will be subject to the availability of annual appropriations.

Note From the Executive Director

Thank you for your interest in hosting AmeriCorps members and deepening your commitment to solving tough issues facing our state through national service. You are part of a movement - thousands of organizations who are passionately committed to making Wyoming stronger. Whether your organization is addressing education, environmental stewardship, veterans and military families, disasters or helping communities and families in other ways, we look forward to the positive impact you will have across the state.

If you are new to Serve Wyoming, we strongly encourage you to make use of all of our application resources and training, which can be found at: www.servewyoming.org/grants
If you have received funds from us before, welcome back! This document will walk you through this year's process.

Serve Wyoming serves as a catalyst to address critical needs in Wyoming working with Wyoming AmeriCorps members and community partners. We are very proud of the hundreds of individuals that serve each year to change lives. Currently, over 250 AmeriCorps Volunteers are serving in 8 programs across the state in collaboration with several AmeriCorps VISTA and AmeriCorps Senior Volunteers.

At Serve Wyoming, we view all funded organizations as our partners in achieving our mission to Bring People Together Through Service helping address critical needs in our state. We are here to support you through the application process and beyond; the coming year promises to help us achieve even more together.

In Service,

Shelly McAlpin
Executive Director, Serve Wyoming
Serve Wyoming
330 South Center Suite 317
Casper, WY 82601
ACProgram@servewyoming.org
www.servewyoming.org

FY27-28 Grant Cycle
SERVE WYOMING APPLICATION TIMELINE

The following timelines outline ServeWyoming's FY27 AmeriCorps Competitive and Formula grant application processes. Each competition has its own application deadlines, submission requirements, and review schedule. These timelines are subject to change. Any updates will be communicated to applicants and posted on the ServeWyoming website.

COMPETITIVE FUNDING GRANT CYCLE TIMELINE	
September 25, 2026	Release of ServeWyoming FY27 Competitive Funding Notice of Funding Opportunity (NOFO)
October 12, 2026 12:00pm - 1:00pm MST	FY27 AmeriCorps Competitive Applicant Technical Assistance Session and NOFO Overview *Applicants interested in attending should email ACProgram@servewyoming.org to register*
October 16, 2026	Concept Papers due to ServeWyoming emailed to: ACProgram@servewyoming.org
November 04, 2026 by 3:00 p.m. MST	**Competitive applications due to ServeWyoming through eGrants.**
November 05 - 22, 2026	ServeWyoming peer review of eligible FY27 Competitive applications and initial clarification period.
November 23, 2026	Formal clarification requests issued to applicants, as applicable.
December 04, 2026	Applicant clarification responses due back to ServeWyoming.
December 09 - 16, 2026	Final application review and consideration of ServeWyoming funding recommendations.
January 04, 2027	ServeWyoming final actions on applications advancing through the FY27 AmeriCorps Competitive process
Mid April	Anticipated AmeriCorps Competitive funding announcements.
Mid June	Anticipated ServeWyoming grant awards.

FORMULA COMPETITION FUNDING GRANT CYCLE TIMELINE	
September 25, 2026	Release of ServeWyoming's FY27 Formula Notice of Funding Opportunity (NOFO).
December 04, 2026 12:00pm - 1:00pm MST	FY27 AmeriCorps Formula Applicant Technical Assistance Session and NOFO Overview. *Applicants interested in attending should email ACProgram@servewyoming.org to register*
December 11, 2026	Concept Papers due to ServeWyoming emailed to: ACProgram@servewyoming.org
January 15, 2027 by 3:00 p.m. MST	**Formula applications due to ServeWyoming through America Learns.** **Applicants may create an account at** https://grants.americalearns.net/servewyoming.
February 08 - 18, 2027	ServeWyoming peer review and clarification requests issued to Formula applicants, as applicable.
February 25, 2027	Applicant clarification responses due to ServeWyoming.
Mid April	ServeWyoming final actions on applications advancing through the FY27 AmeriCorps Formula process.
Mid June	Anticipated ServeWyoming Formula grant awards.

Important: Application deadlines and submission systems differ between the Competitive and Formula competitions. Applicants must follow the deadline and submission instructions established for their respective competition.

1. This notice and instructions have been provided to assist you in the application process. Due to reports of problems with eGrants, **we suggest you develop your grant elements primarily in a word document or excel spreadsheet, as appropriate, and then copy and paste the information into eGrants.** According to the Time Burden Statement, issued by AmeriCorps, please allow at least 40 hours to complete this application.

2. This Serve Wyoming AmeriCorps Application should be used in conjunction with the Serve Wyoming resources, AmeriCorps Regulations, AmeriCorps' Mandatory Supplemental Information, and Performance Measure Instructions to complete this AmeriCorps State Grant proposal. These additional items can be found on www.servewyoming.org after September 25, 2026. Electronic copies can be requested earlier at ACProgram@servewyoming.org.
   This application pertains to AmeriCorps State and National Competitive and Formula funding. Funds are awarded to Serve Wyoming by AmeriCorps based on a population formula each year. Serve Wyoming manages a Formula grant competition every other year and conducts a state grant review process to determine the Formula grant recipients, from a combination of non-funded competitive applications, currently funded continuation grantees, and new applicants.

3. New applicants must establish an eGrants account by accessing this link: https://egrants.cns.gov/espan/main/login.jsp and selecting "Don't have an eGrants account? Create an account." Applicants are strongly encouraged to establish and verify their eGrants access early in the application process rather than waiting until the November 4, 2026 submission deadline.

4. Do not submit supplementary materials such as videos, brochures, or any other item not requested in the application except when required (see page 16 & 17 of this notice). Serve Wyoming will not review nor return them.

5. Technical Assistance for Applicants: Commission staff is available for limited phone consultation with potential AmeriCorps program applicants. Applicants should first utilize the information sessions and written/electronic resources, as well as thoroughly read this application package prior to calling for additional guidance. Please contact ACProgram@servewyoming.org for more details. Commission staff can provide general assistance, such as answer questions about program requirements and clarify the application instructions. To remain impartial in the grant review process, Commission staff cannot recommend a particular program focus or develop program objectives for you or assist in developing local partners for your application Please direct other questions to:

(307) 234-3428
ACProgram@servewyoming.org

1. AmeriCorps FY27 Application Technical Assistance Calls: Serve Wyoming will host conference calls to answer questions and provide technical assistance to organizations, governments and tribes who are interested in applying for FY27 AmeriCorps grants. Information on these calls, recordings, and other technical assistance resources offered by Serve Wyoming can be found at www.servewyoming.org. Additional information from

AmeriCorps trainings can be found here:
https://www.americorps.gov/grantees-sponsors/manage-your-grant
Under: Training and Technical Assistance

2. This NOFO and Instructions are for all new or recompeting competitive and formula programs and planning grant applicants to Serve Wyoming.

GRANT OPPORTUNITY OVERVIEW

WHO WE ARE: SERVE WYOMING

The National and Community Service Act of 1990, as amended, requires the establishment of an independent non-partisan commission in each state to assume responsibility for the distribution and expenditure of funds related to AmeriCorps*State programs. In addition to their grant-making responsibilities, state commissions operate according to a unified plan for service in the state, including statewide events, opportunities for training and technical assistance, and networking between service programs. All programs with AmeriCorps members in a state are considered part of the AmeriCorps network in that state and are expected to have an active and positive relationship with their state commission.

The mission and vision of Serve Wyoming is Bringing People Together Through Service. Serve Wyoming is governed by Commission members who are appointed by the Governor and represent a variety of community, industry, and business sectors throughout the state. We award and monitor Wyoming AmeriCorps funds to organizations that make a positive impact in communities. To achieve this mission, Serve Wyoming will promote coalitions and collaborative efforts among public, private, and non-profit agencies and organizations at the state and local level that will advance community service, volunteer programs, and activities in each community of the state. Visit www.servewyoming.org to learn more!

FEDERAL AWARD INFORMATION

Grant awards under this Notice are authorized by the National and Community Service Act of 1990, as amended, (42 U.S.C. §12501 et seq.) All Wyoming AmeriCorps programs are subject to the AmeriCorps Regulations, 45 CFR §§ 2520–2550. Applicants should read and be familiar with AmeriCorps's guiding regulations and particularly the prohibited and unallowable activities. The AmeriCorps regulations include pertinent information (see Table 1, below). The full regulations are available online on the Code of Federal Regulations website.

Table 1: Requirements in the AmeriCorps Regulations

TOPICS	Citation in the AmeriCorps Regulations
Member Service Activities	§2520.20 - §2520.55
Prohibited Activities	§2520.65
Tutoring Programs	§2522.900-2522.950
Matching Funds	§2521.35-2521.90
Member Benefits	§2522.240-2522.250
Calculating Cost Per Member Service Year (MSY)	§2522.485
Performance Measures	§2522.500-2522.650
Evaluation	§2522.500-2522.540 and §2522.700-2522.740
Selection Criteria and Selection Process	§2522.400-2522.475

If there is any inconsistency between the AmeriCorps Regulations, the Notice, and the Application Instructions, the order of precedence is as follows:

1. AmeriCorps Regulations, 45 CFR §§ 2520–2550;
2. Notice of Funding Opportunity; and
3. Application Instructions.

SECTION 1 - APPLICATION AND ELIGIBILITY

Purpose of AmeriCorps

AmeriCorps improves lives, strengthens communities, and fosters civic engagement through service and volunteering. AmeriCorps brings people together to tackle some of the country's most pressing challenges through national service and volunteerism. AmeriCorps members and AmeriCorps Seniors volunteers serve with organizations dedicated to the improvement of communities and those serving. AmeriCorps helps make service a cornerstone of our national culture.

AmeriCorps grants are awarded to eligible organizations (*See Eligible Organization section*) proposing to engage AmeriCorps members in evidence-based or evidence-informed interventions/practices to strengthen communities.

An AmeriCorps member is an individual who engages in community service through an approved national service position. Members may receive a living allowance and other benefits while serving. Upon successful completion of their service, members earn a Segal AmeriCorps Education Award that they can use to pay for higher education expenses or apply to qualified student loans.

Table 2 – AmeriCorps Focus Areas

Serve Wyoming and AmeriCorps emphasizes measuring the impact of service and focusing on a core set of issue areas. In order to maximize the impact of investment in national service, programs operate in the following focus areas:	
Disaster Services	Programs help individuals and communities prepare for, respond to, recover from, and increase resilience to disasters. Activities may include disaster preparedness, response and recovery, mitigation, community resilience, and support for individuals and communities affected by disasters.
Economic Opportunity	Programs help individuals and families improve their economic well-being and access pathways to employment and economic stability. Activities may include workforce development, job readiness and skills training, employment support, financial literacy, housing assistance, and connecting individuals to economic resources and services.
Education	Programs support improved educational outcomes and help students succeed academically. Activities may include school readiness, tutoring and mentoring, improving student attendance and engagement, supporting high school completion, and helping students prepare for and access post-secondary education or career opportunities.
Environmental Stewardship	Programs protect and improve natural resources and strengthen community resilience. Activities may include conservation and restoration, maintaining public lands and trails, protecting clean air and water, supporting outdoor recreation, wildland fire mitigation, sustainable forest management, and reforestation.
Healthy Futures	Programs improve the health and well-being of individuals and communities. Activities may include improving access to health-related services, supporting mental and behavioral health, addressing food insecurity, promoting healthy lifestyles, and helping individuals maintain or improve their quality of life.
Veterans and Military Families	Programs support veterans, active-duty service members, and military families by connecting them to services and resources such as education, employment, housing, healthcare, and earned benefits and by supporting successful transitions to civilian life.

Funding Priorities

(See Mandatory Supplemental Information for further details about some of the priorities).

FY27 AmeriCorps Competitive and Formula Funding Priorities

For the FY27 AmeriCorps State and National Competitive and Formula funding opportunity, AmeriCorps and ServeWyoming will prioritize consideration of organizations whose proposed programs address one or more of the priority areas below.

To receive priority consideration, applicants must demonstrate that the priority area is a significant part of the program focus and intended outcomes. Priority consideration does not guarantee funding.

Serve Communities

- Programs serving communities with concentrated poverty, rural communities, and tribal communities.
- Programs that implement or expand access to high-quality youth mental health and substance use recovery services and prepare AmeriCorps Volunteers to enter behavioral health careers.
- Programs focused on improving the quality of life for veterans, active-duty members of the Armed Forces, and their families through effective interventions or services, including programs designed to recruit veterans, military spouses, and their older children into national service.
- Programs focused on public safety, crime prevention, and/or partnerships between law enforcement and the community.
- Programs that expand outdoor recreation opportunities by maintaining public lands, supporting wildland fire mitigation and sustainable forest management, and providing reforestation services.
- Programs that create workforce pathways for AmeriCorps Volunteers, including deliberate training such as pre-apprenticeship and apprenticeship opportunities, certifications, and hiring preferences or support.
- Programs focused on strengthening families, including activities that support low-income parents through parenting education, responsible parenting, and healthy relationship skills.
- Rural intermediaries – organizations that demonstrate measurable impact and primarily serve rural communities with limited resources and organizational infrastructure.

Benefit AmeriCorps Volunteers

- Programs that enhance the AmeriCorps Volunteer experience by providing opportunities for skill attainment, personal growth, and connection to the community they serve in support of lifelong civic participation.
- Programs that enhance and expand services to formerly incarcerated and at-risk youth and/or engage those youth as AmeriCorps Volunteers.
- Faith-based organizations;

Use Evidence

- Programs that utilize reports from the AmeriCorps Evidence Exchange assessed as having Moderate or Strong evidence to scale, replicate, or adapt an intervention, or that demonstrate other evidence supporting the performance data described

Performance Measures

All applications must include at least one aligned performance measure, meaning an output paired with an outcome, that measures the program's primary service activity and intended result. Applicants should use an AmeriCorps National Performance Measure when one appropriately fits the program's Theory of Change and proposed activities. An applicant-determined measure may be used when the National Performance Measures do not appropriately capture the program's work or intended results.

Programs do not need a performance measure for every activity. Performance measures should focus on the program's **most meaningful work and results**, and all applicants must follow the current FY27 AmeriCorps Performance Measure Instructions.

Applicants are encouraged to use performance and evaluation data throughout the grant period to understand what is working and make program improvements as needed.

Program Authority

AmeriCorps's legal authority to award these grants is found in the National and Community Service Act of 1990, as amended, (NCSA) (42 U.S.C. §12501 et seq)

FEDERAL AWARD INFORMATION

1. Estimated Available Funds

Serve Wyoming expects a highly competitive AmeriCorps grant competition. Serve Wyoming reserves the right to prioritize providing funding to existing awards over making new awards. The actual level of funding will be subject to the availability of annual appropriations.

2. Estimated Award Amount

Award amounts will vary based on the scope of the proposed project and available funding.

3. Period of Performance

Serve Wyoming anticipates making three-year grants. Serve Wyoming generally makes an initial award for the first year of operation, based on a 12-month project period. Continuation awards for subsequent years are not guaranteed and depend upon the availability of appropriations and satisfactory performance..

The project start date may not occur prior to the date AmeriCorps/Serve Wyoming awards the grant. AmeriCorps members may not enroll or begin service before the applicable program and enrollment start dates established in the grant award. A program may not certify any service hours a member performs prior to the beginning of the authorized member enrollment period.

4. Type of Award

ServeWyoming may award eligible applicants an AmeriCorps Operating Grant as either a Cost Reimbursement Grant or an eligible Fixed Amount Grant, subject to the requirements and limitations established in the FY27 AmeriCorps State and National Notice of Funding Opportunity, Mandatory Supplemental Information, and Application Instructions.

Professional Corps applicants are not eligible to apply for Cost Reimbursement grants. AmeriCorps and ServeWyoming will not provide both a Cost Reimbursement Grant and a Fixed Amount Grant for the same project in the same fiscal year.

A. Operating Grants:

The following grant types may be available under this funding opportunity. Eligibility for a particular grant type depends on the applicant's experience, program model, and the requirements established by AmeriCorps and ServeWyoming.

Table 3 – Grant Types & Options

Grant Types	Cost Reimbursement	Fixed Amount			
Available Subtypes	Traditional	Full-Cost	Education Award Program (EAP)	Professional Corps	No Cost Slots
Maximum Cost per MSY*	$26,800	$26,800	$800 or $1,000*	$1,000	$0
Type of Slots in the National Service Trust***	All Available FY27 slot types	All Available FY27 slot types	All Available FY27 slot types	Full Time Only	All Available FY27 slot types
Specific Match Requirement	Yes	No		No	No
Detailed Budget Required	Yes	No		Yes, If Requesting Professional Corps funding	No
Funding Linked to Enrollment/Retention of Awarded MSYs	No	Yes			No
Financial Reporting Requirements	Yes	No			
Available to new Applicants	Yes	No	Yes		

* **Member Service Year (MSY):** One MSY is equivalent to one Full-Time AmeriCorps Volunteer position serving at least 1,700 hours. Multiple less-than-full-time positions may be combined to equal one MSY.

* **Education Award Program (EAP):** Under 42 U.S.C. § 12581a, AmeriCorps may provide operational support of up to $800 per individual enrolled in an approved national service position, or up to $1,000 per individual if at least 50 percent of the program's enrollees meet the statutory definition of disadvantaged youth.

- **Professional Corps:** Professional Corps programs must place qualified professionals in communities with an inadequate number of those professionals. Member salaries and benefits must be paid entirely by the organization where the individual serves and may not be included in the AmeriCorps grant budget. Professional Corps programs requesting operational funding through a Fixed Amount Grant must submit a budget supporting that request.

FY27 AmeriCorps Slot Types

Beginning in FY27, all applicants may request the following AmeriCorps State and National slot types:

Slot Type	Minimum Service Hours
Full-Time (FT)	1,700
Three-Quarter-Time (TQT)	1,200
Half-Time (HT)	900
Quarter-Time (QT)	450
Minimum-Time (MT)	300

Reduced Half-Time (RHT) and Abbreviated-Time (AT) positions are no longer available beginning in FY27.

B. Planning Grants

If offered by ServeWyoming, a planning grant provides financial support to an eligible organization to develop the systems, partnerships, program design, performance measures, budget, policies, and other infrastructure necessary to establish a future AmeriCorps program serving Wyoming.

Planning grants are limited to 12 month planning periods and do not include AmeriCorps member positions. Planning grant subgrantees are expected to use the planning grant period to develop a compliant and sustainable AmeriCorps program and prepare to compete for an operating grant in a future grant cycle. Grant recipients are awarded up to $85,000 Planning Grant subgrantees are expected to be better prepared to compete for an AmeriCorps program grant in the following grant cycle,

ELIGIBILITY INFORMATION

1. Eligible Applicants

The following non-Federal entities, as defined in 2 CFR § 200.1, are eligible to apply:

- Indian Tribes;
- Institutions of higher education;
- Local governments, including school districts;
- Nonprofit organizations; and
- States and U.S. Territories.

Applicants must have an active System for Award Management (SAM.gov) registration and a valid Unique Entity Identifier (UEI) to receive an award.

Organizations proposing to operate an AmeriCorps program solely within Wyoming must apply through ServeWyoming, Wyoming's Governor-appointed State Service Commission, and must follow ServeWyoming's application process and deadlines.

New Applicants

AmeriCorps and ServeWyoming encourage eligible organizations that have not previously received AmeriCorps

State and National funding to apply.

New applicants may apply for:

- Cost Reimbursement Grants;
- Education Award Program (EAP) Fixed Amount Grants;
- Professional Corps Grants; and
- No Cost Slots, when applicable.

New applicants are **not eligible to apply for Full-Cost Fixed Amount Grants**.

For purposes of determining eligibility for a Full-Cost Fixed Amount Grant, AmeriCorps defines a "new applicant" as an applicant applying for an AmeriCorps State and National grant for the first time or a former non-Formula AmeriCorps State and National partner whose last AmeriCorps State and National grant was received more than five years ago. Current Formula partners applying for a Full-Cost Fixed Amount Grant for the first time are not considered new applicants.

Types of Applicants

State and Territory Service Commissions (for Single-State Applicants): Organizations that propose to operate solely within Wyoming must apply through Serve Wyoming, Wyoming's Governor-appointed State Service Commission. Serve Wyoming administers its own selection process and submits the applications selected to advance to the federal AmeriCorps Competitive competition. Applicants must follow the ServeWyoming application deadlines identified in the application timeline.

2. Threshold Issues

Applications must meet the applicable threshold requirements for the competition and grant type for which they are applying.

Competitive Applications

- All FY27 Competitive applicants must propose to enroll at least 20 AmeriCorps Volunteers. This requirement applies to new, recompeting, and continuation Competitive applications.
- Competitive applications proposing fewer than 20 AmeriCorps Volunteers will be considered noncompliant and will not be reviewed.
- The 20-Volunteer minimum does not apply to Indian Tribe applicants or qualifying Tribal organizations that are controlled, authorized, or chartered by one or more federally recognized Indian Tribes.

Formula Applications

- ServeWyoming requires all FY27 Formula Operating Grant applicants to request a minimum of 5 Member Service Years (MSYs).
- The 5-MSY minimum is a ServeWyoming requirement for the FY27 Formula competition and is separate from the federal 20-Volunteer threshold applicable to FY27 Competitive applications.

Specialized Qualifications and Training

- If proposed service activities require specialized AmeriCorps Volunteer qualifications or training, including requirements applicable to tutoring programs under 45 CFR §§ 2522.910–2522.940, the

applicant must describe how those requirements will be met.

Evidence Requirements

- Applicants must propose a program design that is evidence-based or evidence-informed and must address the applicable FY27 evidence requirements contained in the AmeriCorps State and National Notice of Funding Opportunity and Mandatory Supplemental Information.

3. Cost Sharing or Matching

Fixed Amount Grants

There is no specific cost-share or match requirement for Fixed Amount grants. AmeriCorps does not provide all funds necessary to operate the program; therefore, organizations are responsible for securing the additional resources necessary to successfully operate the program.

Cost Reimbursement Grants

Applicants must provide matching resources for Cost Reimbursement grants. Match may consist of allowable non-AmeriCorps cash and/or in-kind contributions. Applicants must identify whether matching resources are proposed or secured and demonstrate the ability to meet the applicable match requirement.

Cash and in-kind contributions used as match must be allowable, reasonable, necessary to support the AmeriCorps program, and verifiable from the recipient's records. Contributions used to meet an AmeriCorps matching requirement may not also be used to meet the matching requirement of another federal award.

A first-time successful applicant is required to provide a minimum 24 percent grantee share during the first three years of AmeriCorps funding. Beginning in Year 4, the minimum grantee share increases according to the schedule established in 45 CFR § 2521.60:

AmeriCorps Funding Year	1, 2, 3	4,5,6	7,8,9	10+
Grantee Share Requirements	24%	26%	28%	30%

Applicants should review the FY27 AmeriCorps State and National NOFO, Mandatory Supplemental Information, and applicable match-waiver guidance for additional requirements.

Section 121(e)(5) of the National and Community Service Act (42 U.S.C. § 12571(e)) requires programs that use other federal funds as match for an AmeriCorps grant to report the amount and source of those funds to AmeriCorps as required. Applicants are responsible for confirming that the federal agency providing the funds permits those funds to be used as match. Recipients must separately track the amount and source of federal funds used as match and be prepared to report that information throughout the grant period and at closeout.

Alternative Match/Match Waiver

Cost Reimbursement applicants that are unable to meet the applicable matching requirement may

request a full or partial waiver in accordance with 45 CFR §§ 2521.60 and 2521.70 and applicable AmeriCorps guidance. Circumstances that may support a waiver request include difficulty developing local funding sources during the first three years of operation; an economic downturn, natural disaster, or similar event that significantly reduces local funding; the unexpected loss of an established source of support; or organizational revenue of less than $500,000. Additional considerations may apply to programs serving rural or severely economically distressed communities in accordance with 45 CFR § 2521.60(b).

Applicants requesting a waiver should clearly identify the amount of match they are requesting to have waived and provide supporting information demonstrating the circumstances that justify the request.

Applicants applying through ServeWyoming must submit match-waiver requests to ServeWyoming in accordance with the applicable application process. ServeWyoming will review requests for completeness and, when appropriate, submit them to AmeriCorps for final review and determination. Submission of a waiver request does not guarantee approval.

4. Other Eligibility Requirements

Under Section 132A(b) of the National and Community Service Act of 1990, as amended, organizations that have violated a federal criminal statute may not receive assistance under this Notice.

Applications that propose to engage in activities that are prohibited under AmeriCorps statutes, regulations, or the terms and conditions of its awards are not eligible to receive AmeriCorps funding.

Note that under appropriations provisions annually enacted by Congress, if AmeriCorps is aware that any corporation has any unpaid federal tax liability—

- That has been assessed,
- For which all judicial and administrative remedies have been exhausted or have lapsed, and
- that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability,

that corporation is not eligible for an award under this Notice. However, this exclusion does not apply to a corporation that a federal agency has considered for suspension or debarment and determined that suspension or debarment is not necessary to protect the interests of the federal government.

Pursuant to the Lobbying Disclosure Act of 1995, an organization described in the Internal Revenue Code of 1986, 26 U.S.C. 501 (c)(4) that engages in lobbying activities is not eligible to apply for AmeriCorps funding.

ADDITIONAL RESOURCES FOR SUBMISSION INFORMATION (See final page)

This Notice should be read together with AmeriCorps regulations, 45 CFR Parts 2520–2550, the FY27 AmeriCorps State and National Mandatory Supplemental Information, FY27 Application Instructions, and FY27 National Performance Measure Instructions. These documents are available on the ServeWyoming website and on the AmeriCorps FY27 AmeriCorps State and National Grants webpage. The full regulations are available online through the Electronic Code of Federal Regulations (eCFR).

SECTION 2 - CONTENT AND APPLICATION SUBMISSION

Application Content

ServeWyoming strongly recommends that applicants draft and save application narratives and other content in a Word or other word-processing document before entering the information into the applicable application system.

To submit an application for ServeWyoming's review, applicants must first complete an application with the following components in eGrants.

- Standard Form 424 (SF-424) Face Sheet:
  - This is automatically generated when applicants complete the data elements in the system
- Narrative Sections
  - Executive Summary
  - Program Design
  - Organizational Capability
  - Cost Effectiveness & Budget Adequacy
  - Evaluation Plan Summary, when applicable
- Performance Measures
- Logic Model
- Standard Form 424A Budget and Budget Narrative
- Continuation Changes, when applicable
- Clarification, when applicable
- Authorization, Assurances, and Certifications
- Additional required documents, as applicable

○ Page Limits

There are page limits for the Narrative and Logic Model.

Narrative

Application Narrative ***must not exceed eleven (11) double-spaced pages*** for the Narrative.

For Competitive applications submitted through eGrants, page limits are determined by the pages generated through the application system. ***The following sections count toward the 11-page Narrative limit:***

- SF 424 Face sheet
- Executive Summary
- Program Design
- Organizational Capacity,
- Cost Effectiveness and Budget Adequacy narratives.

The application page limit does not include:

- Evaluation Summary/Plan
- Clarification Summary
- Continuation Changes
- Budget, Performance Measures
- Any required additional documents.

Logic Model

The Logic Model ***may not exceed eight (8) pages.***

Competitive applicants should review the Logic Model as generated through the Review section of eGrants prior to submission.

Formula applicants must complete or upload the Logic Model in accordance with the instructions provided through America Learns and ServeWyoming.

Applicants should be aware that application content may print or display differently in an online grant system than in a word-processing document. Applicants are responsible for reviewing their completed application before submission and confirming that all required content is present and within applicable page limits.

Unique Entity Identifier and System for Award Management (SAM)

All applicants **must** register with the System for Award Management (SAM) at https://www.sam.gov/SAM/ and maintain an active SAM registration until the application process is complete. If an applicant is awarded a grant, it must maintain an active SAM registration throughout the life of the award.

SAM registration must be renewed annually. Serve Wyoming suggests that applicants finalize a new registration or renew an existing one at least three weeks before the application deadline, to allow time to resolve any issues that may arise. **Applicants must use their SAM-registered legal name and physical address on all grant applications to Serve Wyoming. The legal applicant's name and physical address in eGrants must match exactly the applicant's SAM-registered information.**

AmeriCorps/Serve Wyoming will not make awards to entities that do not have a valid SAM registration, a SAM generated Unique Entity Identifier (UEI). If an applicant has not fully complied with these requirements by the time Serve Wyoming is ready to make a Federal award, Serve Wyoming may determine that the applicant is not qualified to receive an award and use that determination as a basis for making a Federal award to another applicant.

Applications must include an Employer Identification Number. Applications must include a valid Unique Entity Identifier (UEI), which is generated as part of the SAM registration process.

SUBMISSION DATES AND TIMES

a. Application Submission Deadline

Competitive Applications all new, recompeting, and continuation Competitive applications must be submitted to ServeWyoming through eGrants by **November 4, 2026, at 3:00 p.m. Mountain Time (MT).**

Formula Applications all new, recompeting, and continuation Formula applications must be submitted to ServeWyoming through America Learns by **January 15, 2027, at 3:00 pm MST**

ServeWyoming reserves the right to extend either application deadline. Any extension will be announced on the ServeWyoming website.

b. Additional Documents Deadline

All required additional documents must be submitted by the application deadline established for the applicable competition.

- **Competitive:** November 4, 2026, by 3:00 p.m. MT.
- **Formula:** January 15, 2027, by 3:00 p.m. MT.

See the *Submission of Additional Documents* section for the required documents and submission instructions.

c. Late Applications

Applications received after the applicable competition deadline are presumed to be noncompliant.

To request consideration of a late application, applicants must provide a written explanation of the extenuating circumstances that prevented timely submission, including:

- Provide a written explanation or justification of the extenuating circumstance(s) that caused the delay, including:
- The timing and specific cause(s) of the delay
- The ticket number if a request for assistance was submitted to the National Service Hotline
- Any information provided to the applicant by the National Service Hotline
- Any other documentation or evidence that supports the justification
- Ensure that Serve Wyoming receives the justification and any other evidence that substantiates the claimed extenuating circumstance(s) via email to ACProgram@servewyoming.org no later than one business day after the application deadline stated in the Notice.

Applicants must email their written justification and supporting documentation to **ACProgram@servewyoming.org** no later than one business day after the applicable application deadline. Communication with ServeWyoming staff, including an applicant's program manager, does not replace the required written justification.

Applicants experiencing eGrants technical difficulties must continue working with the National Service Hotline to complete their submission. Formula applicants experiencing America Learns technical difficulties should promptly contact ServeWyoming for assistance and document the issue.

ServeWyoming will determine whether to accept a late application on a case-by-case basis. Submission of a justification does not guarantee acceptance. ServeWyoming will not approve advance requests to submit late applications.

Intergovernmental Review

This *Notice* is not subject to Executive Order 12372, "Intergovernmental Review of Federal Programs."

AWARD FUNDING REQUIREMENTS

1. Member Living Allowance

A living allowance is not considered a salary or wage. Programs are not required to provide a living allowance to members serving in less-than-full-time terms of service. If a program chooses to provide a living allowance to a less-than-full-time member, the living allowance must comply with the applicable FY27 maximum limits in the table below.

For Cost Reimbursement grants, living allowance costs must be included in the proposed budget as either AmeriCorps share or grantee share, as applicable.

Fixed Amount grant applicants are not required to submit a detailed line-item budget; however, they must comply with the applicable FY27 living allowance requirements. For application-system purposes, Fixed Amount applicants should follow the applicable ServeWyoming and AmeriCorps instructions for entering member positions and living allowance information.

Table: Minimum and Maximum Living Allowance

Service Term	Minimum # of Hours	Minimum Living Allowance	Maximum Total Living Allowance
Full-time	1,700	$20,954	$41,908
Three Quarter-time	1,200	n/a	$29,336
Half-time	900	n/a	$20,954
Quarter-time	450	n/a	$10,896
Minimum-time	300	n/a	$8,801

Exceptions to the Living Allowance Requirements

a. ***Programs existing prior to September 21, 1993*** are not required to provide a living allowance. If an applicant chooses to provide a living allowance, the program is exempt from the minimum living allowance requirement but may not exceed the applicable maximum.
b. ***Education Award Program (EAP) Grantees*** are not required to provide a living allowance. If a living allowance is provided, it must comply with the applicable maximum living allowance identified above.
c. ***Professional Corps Grantees*** must provide members a living allowance or salary that meets the applicable minimum requirement but may exceed the maximum living allowance identified above. Professional Corps member salaries and benefits, including childcare, must be paid entirely by the organizations with which the members serve and may not be included in the AmeriCorps federal or grantee share budget.

2. Maximum Cost per Member Service Year (MSY)

AmeriCorps cost per Member Service Year (MSY) is determined by dividing the AmeriCorps share of budgeted grant costs by the number of MSYs requested. The calculation does not include childcare costs or the value of the Segal AmeriCorps Education Award a member may earn.

The maximum amount an applicant may request from AmeriCorps per MSY is established annually. ServeWyoming applicants will be held to the applicable FY27 maximum cost per MSY for their grant type.

Table: Maximum Cost per MSY

Grant Program	Maximum
Cost Reimbursement Grant – Competitive and Formula	$26,800
Full-Cost Fixed Amount Grant – Competitive and Formula	$26,800
Education Award Program (EAP) Fixed Amount Grant – Competitive and Formula	$800 or $1,000
Professional Corps Fixed Amount Grant	Up to $1,000 per MSY
No Cost Slots	$0

*FY27 AmeriCorps materials establish a $26,800 maximum cost per MSY for Cost Reimbursement and Full-Cost Fixed Amount grants. ServeWyoming Formula applicants will be held to the maximum cost per MSY established for the applicable FY27 grant type.

3. Segal AmeriCorps Education Award

AmeriCorps members who successfully complete an eligible term of service and are enrolled in the National Service Trust may earn a **Segal AmeriCorps Education Award**.

The Education Award may be used to pay qualified educational expenses at eligible institutions or to repay qualified student loans. The amount of the Education Award is linked to the maximum Federal Pell Grant and varies based on the member's term of service.

Members generally **have seven years from successful completion of their term of service** to use the Education Award. AmeriCorps will provide the applicable Education Award amounts for FY27 member terms.

4. Cost Sharing or Matching

Please see the Eligibility Information – Cost Sharing or Matching section of this Notice for requirements applicable to Cost Reimbursement and Fixed Amount grants, including cash and in-kind contributions and match-waiver requirements.

5. Indirect Costs

Application budgets may include allowable administrative and indirect costs. Depending on the applicant's eligibility and circumstances, applicants may use one of the applicable methods permitted by AmeriCorps and the Uniform Guidance, including:

- A **federally negotiated indirect cost rate**;
- The **15 percent de minimis rate** of modified total direct costs (MTDC), when eligible; or
- Charging allowable costs directly when the requirements of 2 CFR Part 200 are met.

States, local governments, and Indian Tribes may use previously approved indirect cost allocation plans, as applicable.

Applicants must apply their selected cost treatment consistently and in accordance with applicable federal requirements.

Regardless of the indirect-cost recovery method selected, **no more than five percent** of the federal funds awarded by AmeriCorps may be used to recover administrative or indirect costs under the limitations established by Section 121(d) of the National and Community Service Act and 45 CFR §§ 2521.95 and 2540.110

Competitive applicants using a federally negotiated indirect cost rate or the 15 percent de minimis rate must enter the applicable indirect cost rate information in the Organization section of eGrants, consistent with AmeriCorps instructions.

Formula applicants must provide the corresponding indirect cost information through **America Learns** and any additional budget documentation required by ServeWyoming.

Applicants should not submit indirect cost rate documentation separately unless requested by ServeWyoming or AmeriCorps.

Additional instructions regarding indirect costs are available through the AmeriCorps **Manage Your Grant** resources and applicable ServeWyoming budget guidance

ServeWyoming Training, Technical Assistance, and Oversight Fee

ServeWyoming may establish a Training, Technical Assistance, and Oversight Fee to support allowable costs associated with required training, technical assistance, subrecipient monitoring, compliance oversight, and grant administration. If established, ServeWyoming will provide the fee amount, calculation methodology, and budget instructions.

The fee will be applied consistently, separately tracked, and used only for allowable, reasonable, and allocable costs in accordance with 2 CFR §§ 200.403–200.405. This fee is separate from the applicant's indirect cost recovery and would replace the previous Commission Fixed 2% calculation.

Pre-Award Costs

Applicants funded under this Notice may incur allowable pre-award costs up to 30 days prior to the approved program start date. Pre-award costs must be necessary for the program, otherwise allowable under the award, and supported by appropriate documentation. Costs incurred more

than 30 days prior to the program start date require prior written approval from ServeWyoming.

5. Other Submission Requirements
   a. Electronic Application Submission in eGrants

Competitive applicants must submit their applications electronically through eGrants, AmeriCorps' web-based grant application system. Applicants are strongly encouraged to establish eGrants access and begin preparing the application well in advance of the ServeWyoming application deadline. *Applicants should draft and save narrative content and other application materials in a Word or other word-processing document before entering the information into eGrants.*

The applicant's **Authorized Representative** must submit the application using their own eGrants account. The applicant organization should maintain documentation demonstrating that the Authorized Representative has authority to submit and certify the application on behalf of the organization.

Applicants experiencing technical difficulties creating an account, preparing an application, or submitting through eGrants should contact the **AmeriCorps Hotline at 800-942-2677**. Applicants should be prepared to provide the application ID, organization name, and applicable competition. AmeriCorps continues to direct FY27 applicants with eGrants technical issues to the Hotline.

If an eGrants issue cannot be resolved before the ServeWyoming deadline, the applicant must continue working with the AmeriCorps Hotline, retain the applicable ticket number and documentation, and notify ServeWyoming in accordance with the Late Applications section of this Notice.

Formula applicants must submit their applications electronically through America Learns in accordance with ServeWyoming's FY27 Formula application instructions.

Applicants are strongly encouraged to establish America Learns access and begin preparing the application well in advance of the Formula application deadline. Applicants experiencing technical difficulties with America Learns should promptly contact ServeWyoming at **ACProgram@servewyoming.org**, document the issue, and continue working to complete the application.

The FY27 federal funding page expressly provides that single-state applicants apply through their State Commission and that State Commissions may establish their own application processes and additional requirements.

   b. Submission of Additional Documents

Submitting the Additional Documents

Additional documents will be emailed to ACProgram@servewyoming.org with the following subject line: *"Legal Applicant Name" – "Application ID Number."* Emails should include:

- the legal applicant name and its point of contact information
- the application ID number
- a list of documents that are attached to the email by filename, labeling each document type according to the above numbered list
- individually attached files that are clearly labeled, and that include the legal applicant name and application ID number within the file name and heading of each document. To ensure

that all required additional documents are considered, please provide each document as a separate single file, labeled appropriately. Please do not send multiple documents in one combined file, and do not send a single document in multiple files.

- If the size of an applicant's files requires multiple emails, please also include an ordering system in the subject line, such as "(1 of 3)"

Failure to submit the required additional documents, following the email instructions in this section, by the deadline may have a negative effect on the assessment of your application.
Do not submit any items that are not requested in this Notice and Guidance. Serve Wyoming will not review or return them.

APPLICATION REVIEW INFORMATION

Review Criteria

Each applicant must describe a project that will deploy AmeriCorps members effectively to solve a significant community problem.

Serve Wyoming urges applicants to submit high quality applications that carefully follow the guidance in this *Notice* and in the Application Instructions. The quality of an application will be an important factor in determining whether an organization will receive funding.

Table Application Section Point Values

Categories/Subcategories	Percentage
Executive Summary	**0**
Program Design	**50%**
• Community and Logic Model	20
• EVIDENCE BASE	20
○ Evidence Tier	12
○ Evidence Quality	8
• Notice Priority	4
• AmeriCorps Volunteer Experience	6
Organizational Capability	**25%**
• Organizational Background and Staffing	15
• AmeriCorps Volunteer Supervision	10
Cost Effectiveness and Budget Adequacy	**25%**
• AmeriCorps Volunteer Recruitment	10
• AmeriCorps Volunteer Retention	7
• Data Collection	8

A. Executive Summary (Required - 0 percent)

Please fill in the blanks of the following sentences to complete the Executive Summary. There are two options for the second paragraph. Applicants must select the option appropriate to their grant type. Do not deviate from this template.

"The [Name of the organization] will have [Number of] AmeriCorps Volunteers in [the locations the AmeriCorps Volunteers will serve, e.g., City, State or State(s)]. AmeriCorps Volunteers will [service activities the AmeriCorps Volunteers will do]. At the end of the first program year, the AmeriCorps Volunteers will be responsible for [anticipated outcome of project]. In addition, the AmeriCorps Volunteers will leverage [number of leveraged community volunteers, if applicable] who will be engaged in [what the leveraged community volunteers will be doing] "

Cost Reimbursement Grant Applicants:

"The AmeriCorps investment will be matched with $[amount of projected match], $[amount of local, state, and Federal Funds] in public funding and $[amount of non-governmental funds] in private funding."

Fixed Amount Grant Applicants (EAP, Full-Cost Fixed, No Cost Slots):

"In addition to the AmeriCorps investment, $[amount of local, state, and Federal Funds] in public funding and $[amount of non-governmental funds] in private funding will support the project."

B. Program Design (50 percent)

Reviewers will consider the quality of the application's response to the criteria below. Do not assume all sub-criteria are of equal value.

1. Community and Logic Model (20 points)

Applicants must provide a detailed summary of the community problem and explain how their proposed intervention(s) will lead to the outcomes identified in the Logic Model.

The Logic Model must describe:

- **Inputs and Resources:** The resources necessary to deliver the intervention, including:
  - Locations or sites where AmeriCorps Volunteers will provide services.
  - The setting and community conditions where the intervention will be delivered.
  - The number of AmeriCorps Volunteers who will deliver the intervention.
  - The characteristics of AmeriCorps Volunteers, including the specific knowledge, skills, and abilities required to implement the intervention.
- **Core Activities:** The activities AmeriCorps Volunteers will deliver as part of the intervention, including:
  - The duration of each activity, such as the total number of weeks, sessions, or months.
  - The dosage of each activity, such as the number of hours per session or sessions per week.
  - The target population for the intervention, such as disconnected youth or students at a particular reading proficiency level.
- **Measurable Outputs:** The measurable results of delivering the intervention, including:
  - The number of beneficiaries served.
  - The types and number of activities conducted.
  - Applicable National Performance Measures used as output indicators, if applicable.
- **Intended Outcomes:** The meaningful changes resulting from the intervention, including:
  - Changes in knowledge, skills, attitudes, behaviors, or conditions.
  - Applicable National Performance Measures used as outcome indicators, if applicable.

Programs should include short-, medium-, or long-term outcomes. Applicants are not required to measure every component of their Logic Model. The applicant's performance measures should be consistent with the Logic Model and represent significant program activities. Applicants proposing multiple interventions must include the required information for each intervention in their Logic Model.

The Logic Model may not exceed eight pages when printed with the application from the "Review" tab in eGrants. Content exceeding the applicable page limit will not be reviewed.

2. Evidence Base (20 points)

The assessment of an applicant's evidence base has two parts. First, the applicant will be assigned to an evidence tier. Second, reviewers will assess the quality of the applicant's evidence, how the evidence aligns with the funding priorities identified in the Funding Priorities section of this Notice, and how the evidence supports the proposed program.

Evidence Tier (12 points)

Each applicant will receive an evidence tier assessment based on the relative strength of the applicant's evidence base and the likelihood that the proposed intervention will lead to the outcomes identified in the Logic Model narrative. AmeriCorps values and funds programs at all points along the evidence continuum and expects programs to progress along the evidence continuum over time. Applicants should not be discouraged from applying for funding because of their current evidence level.

In 2026, the evidence tiers of competing applicants recommended for AmeriCorps State and National funding were as follows: 51 percent Strong, 10 percent Moderate, 16 percent Preliminary, and 23 percent Pre-Preliminary. To qualify for the Preliminary, Moderate, or Strong evidence tier, *applicants may submit up to two evidence documents, plus the evaluation report from their last three-year grant cycle, if applicable.* If multiple evidence documents are submitted, the most recent, based on the date of completion or publication, will be reviewed first. Documents submitted beyond the allowable number will not be reviewed.

The intervention evaluated in the submitted evidence documents must match the intervention proposed in the Community and Logic Model sections of the application. Applicants should refer to the FY27 AmeriCorps Mandatory Supplemental Information for the definition of the same intervention. Applicants must meet all requirements of an evidence tier to be considered for that tier.

Submitted evidence documents that do not sufficiently match the proposed intervention will not be reviewed or receive any points.

In the Evidence Tier section of the application narrative, applicants must:

- Summarize the study design and key findings of the submitted evidence documents, including the evaluation report from the last three-year grant cycle, if applicable.
- Describe any other evidence supporting the proposed program, including past performance measure data and/or other research studies that inform the program design.

Applicants should provide citations for the studies they describe.

Evidence Quality (8 points)

Reviewers will score the quality of an applicant's evidence and the extent to which it supports the proposed program design.

Standards for Scoring Applicants in the Preliminary, Moderate, or Strong Evidence Tiers

Submitted evidence documents must:

- Demonstrate that the evaluation used appropriate research methods, including a sufficient number of participants, reliable findings, and comparison groups when applicable.
- Include evaluations conducted relatively recently, preferably within the last six years.
- Show meaningful and measurable positive results for program beneficiaries or AmeriCorps Volunteers in at least one important outcome.

Standards for Scoring Applicants in the Pre-Preliminary Evidence Tier

Reviewers will consider whether:

- Use relevant information, such as past program performance data or research studies, to support the proposed program design.
- Include evidence that is relatively recent, preferably within the last six years.
- Show that the evidence supports meaningful, positive results for program beneficiaries or AmeriCorps Volunteers in at least one important outcome.

Insufficient Evidence Threshold

All applicants must demonstrate that their proposed program is supported by research, data, or other relevant evidence.

Applicants will not be considered for funding if both of the following apply:

- The applicant is placed in the Pre-Preliminary evidence tier.
- The applicant does not provide enough evidence or information to meet the Evidence Quality review requirements.

Applicants must follow the FY27 AmeriCorps Mandatory Supplemental Information and Additional Documents instructions when submitting supporting evidence.

3. *Notice Priority (4 points)*

Applicants must explain how one or more of the FY27 AmeriCorps funding priorities are a significant part of their proposed program's focus and intended outcomes. Applicants should refer to the Funding Priorities section of this Notice for the complete list of AmeriCorps funding priorities.

4. *Member Experience (6 points)*

Applicants must describe how their program will provide AmeriCorps Volunteers with opportunities to:

- Develop valuable skills through their service.
- Experience personal and professional growth.
- Build meaningful connections with the communities they serve, encouraging continued civic engagement and service.

C. Organizational Capability (25 percent)

Reviewers will evaluate the organization's ability to successfully manage and oversee the proposed AmeriCorps program based on the following criteria. Subcategories are scored according to their assigned point values.

1. Organizational Background and Staffing (15 points)

Applicants must describe:

- The roles, responsibilities, and staffing structure of individuals responsible for managing and implementing the AmeriCorps program.
- How program staff will provide appropriate oversight and support to ensure successful program operations.
- The policies, procedures, and internal controls the organization has in place to effectively manage and administer a federal grant.

2. AmeriCorps Volunteer Supervision (10 points)

Applicants must describe how AmeriCorps Volunteers will receive appropriate guidance, training, and ongoing support from their supervisors to successfully complete their service.

This may include:

- The structure of Volunteer supervision, including how often supervisors and Volunteers will meet and communicate.
- Opportunities for supervisors and Volunteers to discuss progress, recognize strengths, and identify areas for improvement.
- Training and professional development opportunities available to Volunteers.
- Best practices or research-supported approaches the program will use to provide effective Volunteer supervision.

D. Cost-Effectiveness and Budget Adequacy (25 percent)

Reviewers will evaluate how the proposed budget supports successful AmeriCorps Volunteer recruitment, retention, and data collection. Applicants must provide descriptions of budgeted expenses addressing the following criteria and complete the applicable budget fields according to the FY27 AmeriCorps Application Instructions.

1. AmeriCorps Volunteer Recruitment (7 points)

Applicants must describe:

- How budgeted expenses will support the recruitment of AmeriCorps Volunteers who are well suited to serve the community.
- Best practices or research-supported recruitment strategies the program plans to use.

2. AmeriCorps Volunteer Retention (10 points)

Applicants must describe:

- How budgeted expenses will support Volunteer retention throughout their service terms.
- Any additional benefits or opportunities intended to encourage Volunteers to remain in the program, such as living allowances above the required minimum, workforce development,

certifications, coaching, resume building, networking, community engagement, Volunteer recognition, or alumni activities.
- Best practices or research-supported strategies the program plans to use to successfully retain Volunteers.

3. Data Collection (8 points)

Applicants must describe:

- How budgeted expenses will support program data collection and evaluation.
- How the organization and its community partners will collect and maintain accurate, reliable performance data.
- How collected data will be reviewed and analyzed to understand program results.
- How the program will ensure timely and accurate reporting to AmeriCorps.

Additional Budget Requirements (Not Separately Scored)

Applicants must ensure their proposed budget supports the program activities described in the application narrative and complies with applicable FY27 AmeriCorps funding requirements.

Applicants must complete the applicable budget sections and provide the following information, as required:

- Identify allowable program expenses and ensure they align with the proposed program activities.
- Ensure the requested AmeriCorps funding does not exceed the applicable maximum cost per Member Service Year (MSY).
- Demonstrate that the required non-AmeriCorps match will be met for Cost Reimbursement grants, unless an approved match waiver applies.
- Provide applicable federally negotiated indirect cost rate information or use another allowable indirect cost treatment under the FY27 requirements.
- Identify non-AmeriCorps funding and resources that will support the proposed program, including additional resources supporting Fixed Amount grants, as applicable.
- For Cost Reimbursement grants, identify the amount, source, and type of matching contributions, including cash or in-kind contributions, and indicate whether these resources are secured or proposed.

Applicants must follow the FY27 AmeriCorps Application Instructions and applicable budget requirements when completing their application.

FY27 AmeriCorps Competitive Application Review, Eligibility, and Selection Process

Review and Selection Process

ServeWyoming will engage external reviewers and staff with relevant knowledge and expertise to evaluate eligible applications submitted through the state commission. The review and selection process is designed to identify high-quality programs that align with the FY27 AmeriCorps Competitive selection criteria, federal funding priorities, and ServeWyoming's statewide priorities and strategic considerations.

Reviewers will independently assess applications based on the information provided. Their findings and assessments may differ from those identified by applicants in their submissions.Applications

recommended by ServeWyoming for advancement will remain subject to AmeriCorps' federal review and final funding decisions.

The stages of ServeWyoming's review and selection process are outlined below.

Compliance and Eligibility Review

ServeWyoming will conduct an initial compliance and eligibility review to determine whether applications meet the requirements outlined in this Notice and may advance to the next stage of review.

To be considered compliant, applicants must:

- Be an eligible organization under the FY27 AmeriCorps State and National Competitive funding requirements.
- Be eligible to apply through ServeWyoming.
- Submit a complete application by the established ServeWyoming deadline.
- Maintain an active System for Award Management (SAM) registration and a valid Unique Entity Identifier (UEI), as required.
- Meet applicable FY27 AmeriCorps eligibility and threshold requirements.

The purpose of this review is to ensure that only eligible and compliant applications advance through the selection process. Eligibility may be reviewed at any stage of the application review and selection process. Applications determined to be ineligible will not be considered for funding.

FY27 Competitive applicants must propose enrolling a minimum of 20 AmeriCorps Volunteers, unless an exception identified in the federal FY27 Notice of Funding Opportunity applies. Applications that do not meet this requirement will be considered noncompliant and will not advance for review.

Application Review

EXTERNAL REVIEW. ServeWyoming will recruit external reviewers with relevant knowledge and expertise to independently evaluate assigned application criteria, including applicable evidence requirements. External reviewers will assess applications using the FY27 AmeriCorps Competitive selection criteria and scoring guidance provided by ServeWyoming. All external reviewers will be screened for potential conflicts of interest before participating in the review process.

INTERNAL REVIEW. ServeWyoming staff will review applications using the applicable FY27 AmeriCorps Competitive selection criteria and assess their alignment with federal funding priorities, ServeWyoming's statewide priorities, and other strategic considerations identified in this Notice.

Staff will also consider application completeness, budget compliance, organizational readiness, and applicable program requirements when developing recommendations for advancement. Staff participating in the review process will be screened for potential conflicts of interest.

Post-Review Quality Control

After the initial review process is complete, Serve Wyoming staff will review the results for fairness and consistency. Some applications may be selected for a Quality Control assessment. This additional level of review may be used to assess applications for which there are significant reviewer anomalies.

1. Applicant Clarification

Serve Wyoming may ask an applicant for clarifying information. Serve Wyoming staff will use this information to make funding recommendations. A request for clarification does not guarantee an award. Applicants may be recommended for funding even if they are not asked for clarifying information. An applicant's failure to respond to a request for clarification adequately and in a timely manner may result in the removal of its application from consideration.

a. Risk Assessment

Serve Wyoming staff will evaluate the risks to the program posed by each applicant, including conducting due diligence to ensure an applicant's ability to manage federal funds. This evaluation is in addition to the assessment of the applicant's eligibility and the quality of its application on the basis of the Selection Criteria. Results from this evaluation will inform funding decisions. If Serve Wyoming determines that an award will be made to an applicant with assessed risks, special conditions that correspond to the degree of assessed risk may be applied to the award.

Additionally, if Serve Wyoming concludes that the reasons for applicants having poor risk assessment are not likely to be mitigated, those applications may not be selected for funding.

In evaluating risks, Serve Wyoming may consider some of the following criteria:

- Financial stability
- Financial capability and capacity to manage Federal funds
- Quality of management systems and ability to meet the management standards prescribed in applicable OMB Guidance
- Applicant's record in managing previous Serve Wyoming awards, cooperative agreements, or procurement awards, including:
    - Timeliness of compliance with applicable reporting requirements
    - Accuracy of data reported
    - Validity of performance measure data reported
    - Conformance to the terms and conditions of the previous federal awards
    - Meeting matching requirements
    - The extent to which any previously awarded amounts will be expended prior to future awards
    - Information available through OMB-designated repositories of government-wide eligibility qualification or financial integrity information, such as:
    - Federal Awardee Performance and Integrity Information System (FAPIIS) o U.S. Treasury Bureau of Fiscal Services
    - Dun and Bradstreet
    - SAM, and/or
    - "Do Not Pay"

- Reports and findings from single audits performed under Uniform Administrative Guidance and finding of any other available audits or investigations
- IRS Tax Form 990
- Applicant organization's annual report
- Publicly available information, including information from the applicant organization's website
- Responses to the Financial Management Survey and supporting documentation
- Amount of funding requested by the organization

Serve Wyoming will also assess past performance in the following areas:

- Grant progress reports – attainment of Performance Measures
- Enrollment and retention
- Compliance with 8-day enrollment and 30 day exit requirements in AmeriCorps portal
- Monitoring findings - AmeriCorps and/or OIG (if applicable)
- Commission Rank

Other Programmatic Risks:

- Publicly available information, including information from the applicant organization's website

a. Selection for Funding

The review and selection process are designed to:

- Identify how well eligible applications are aligned with the application review criteria
- Build a diversified portfolio

Based on the evaluation of these strategic considerations, applications may be selected for funding over applications with a greater degree of alignment with the review criteria. In selecting applicants to receive awards under this Notice, the Executive Director will endeavor to include a diverse portfolio of applications based on staff recommendations and strategic considerations. Serve Wyoming reserves the right to prioritize funding existing awards over making new awards.

Serve Wyoming reserves the right to award applications in an amount other than at the requested level of funding and will document the rationale for doing so.

Serve Wyoming reserves the right to adjust or make changes to the review process, if unforeseen challenges or urgent circumstances make it impossible, impracticable, or inefficient to conduct the review process as planned. Any such adjustments or changes will not affect the selection criteria that will be used to assess applications.

b. Transparency in Grant-making

Serve Wyoming is committed to transparency in grant-making. *Submitted program narratives for successful applications will be available upon request.*

SERVEWYOMING AWARD ADMINISTRATION INFORMATION

3. State Award Notices

Serve Wyoming will make awards following the grant selection announcement. Serve Wyoming anticipates announcing the results of this competition in July 2024 contingent on the availability of congressional appropriations. All applicants, successful or not, will be notified of funding decisions via email.

Notification of an award is not an authorization to begin grant activities. The Notice of Grant Award signed by the grant officer is the authorizing document for grant activities. An awardee may not expend federal funds until the start of the Project Period identified on the Notice of Grant Award.

4. Administrative and National Policy Requirements

a. Uniform Guidance

All awards made under this Notice will be subject to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) in 2 CFR Parts 200 and 2205.

b. Requests for Monitoring or Payment Integrity Information

AmeriCorps will request documentation from award recipients in order to monitor the grantee and award to ensure compliance with legal requirements, including the Payment Integrity Information Act of 2019. Failure to make timely responses to these requests may result in award funds being placed on manual hold, reimbursement only status, or other remedies may be applied as appropriate.

c. AmeriCorps Terms and Conditions

All grants awarded under this Notice must comply with the FY 2027 AmeriCorps General Terms and Conditions and the FY 2027 AmeriCorps Program-Specific Terms and Conditions, as applicable. These Terms and Conditions outline mandatory compliance, financial management, and reporting requirements. Applicants should review these requirements before receiving a Notice of Grant Award. Current versions of the AmeriCorps General and Program-Specific Terms and Conditions are available on the Manage Your Grant webpage.

d. National Service Criminal History Check Requirements

The National Service Criminal History Check (NSCHC/Truescreen) is a specific screening procedure established by law to protect the beneficiaries of national service. Serve Wyoming requires you utilize Truescreen for this. We encourage grantees to minimize barriers to service without putting their program beneficiaries at genuine risk.

i. In general, award recipients and subrecipients must conduct an NSCHC for AmeriCorps members, AmeriCorps Seniors volunteers, and staff funded under, or whose salary is reflected as match on, the award.
ii. AmeriCorps strongly encourages applicants to review the regulations and additional guidance to fully understand how to comply with the requirements. See the NSCHC regulations and guidance. AmeriCorps also strongly encourages award recipients to utilize the two AmeriCorps-approved vendors to conduct the required NSCHCs.
iii. Failure to conduct a compliant NSCHC will result in significant disallowed costs.
iv. The cost of conducting NSCHC is an allowable expense under the award and the individual subject to the NSCHC may not be required to cover the cost without being reimbursed.

An NSCHC consists of a check of the:

1. National Sex Offender Public website through NSOPW.gov (nationwide check); Serve Wyoming requires you utilize Truescreen for this check.
2. State criminal history record repository or agency-designated alternative for the individual's State of residence *and* State of service; and
3. Fingerprint-based check of the FBI criminal history record database through the State criminal history record repository or agency-approved vendor.

All checks must be conducted, reviewed, and an eligibility determination made before the individual begins work or service.

An individual is **not eligible** to serve or work in a position subject to the NSCHC requirements if:

- the individual refuses to consent to a criminal history check;
- makes a false statement in connection with a criminal history check;
- is registered, or is required to be registered, on a state sex offender registry or the
- National Sex Offender Registry; or
- has been convicted of murder.

See 45 CFR 2540.200– 2540.207 and National Service Criminal History Check Resources for complete information and FAQs.

a. Official Guidance

All AmeriCorps active Guidance is available on AmeriCorps's Manage Your Grant website. The contents of these documents do not have the force and effect of law and are not meant to bind the public in any way unless incorporated into a contract or grant agreement. These documents are intended only to provide clarity to the public regarding existing requirements under the law or agency policies.

b. Use of Material

To ensure that materials generated with AmeriCorps funding are available to the public and readily accessible to recipients and non-recipients, AmeriCorps reserves a royalty-free, nonexclusive, and irrevocable right to obtain, use, modify, reproduce, publish, or disseminate publications and materials produced under the award, including data, and to authorize others to do so (2 CFR §200.315).

c. Reporting

Recipients are required to submit a variety of reports which are due at specific times during the life cycle of an award. All reports must be accurate, complete, and submitted on time.

Award recipients will be required to report at www.FSRS.gov on all subawards over $30,000, and may be required to report on executive compensation for the recipient organization and its subrecipients. Recipients must have the necessary systems in place to collect and report this information. See 2 CFR Part 170 for more information and to determine how these requirements apply.

Once the grant is awarded, recipients will be expected to have data collection and data management policies, processes, and practices that provide reasonable assurance that they are reporting high quality performance measure data. At a minimum, recipients should have policies, processes, and practices that address the following five aspects of data quality for themselves and for subrecipients (if applicable):

- The data measures what it intends to measure
- The data reported is complete
- The recipient collects data in a consistent manner
- The recipient takes steps to correct data errors
- The recipient actively reviews data for accuracy prior to submission.

In addition to annual reporting of progress toward the grant's approved performance measure outputs and outcomes, additional demographic and narrative data must be reported annually (as applicable), including the number of applicants for AmeriCorps positions and the number of volunteers recruited and/or supported by AmeriCorps members.

Failure to submit accurate, complete, and timely required reports may affect the recipient's ability to secure future AmeriCorps funding.

5. Technical Assistance

Serve Wyoming will host technical assistance calls to answer questions about the funding opportunity and eGrants. Serve Wyoming strongly encourages all applicants to participate in these sessions. The schedule and call-in information for the technical assistance calls is located at www.servewyoming.org.

6. Re-Focusing of Funding

AmeriCorps reserves the right to re-focus program dollars for this competition in the event of disaster or other compelling needs.

IMPORTANT NOTICES

Public Burden Statement: Public reporting burden for collection of information under this Notice of Funding is estimated to average six hours per submission, including reviewing instructions, gathering and maintaining the data needed, and completing the application and reporting forms. AmeriCorps informs people who may respond to this Notice of Funding that they are not required to respond unless the OMB control number and expiration date are current valid. (See 5 C.F.R. 1320.5(b)(2)(i).) The OMB Control Number for the information collection is 3045-0187.

Privacy Act Statement: The Privacy Act of 1974 (5 U.S.C § 552a) requires that we notify you that the information requested under this Notice of Funding is collected pursuant to 42 U.S.C. 12592 and 12615 of the National and Community Service Act of 1990 as amended, and 42 U.S.C. 4953 of the Domestic Volunteer Service Act of 1973 as amended. Purposes and Uses - The information requested is collected for the purposes of reviewing grant applications and granting funding requests. Routine uses may include disclosure of the information to federal, state, or local agencies pursuant to lawfully authorized requests. In some programs, the information may also be provided to federal, state, and local law enforcement agencies to determine the existence of any prior criminal convictions.

The information may also be provided to appropriate federal agencies and contractors that have a need to know the information for the purpose of assisting the government to respond to a suspected or confirmed breach of the security or confidentiality or information maintained in this system of records, and the information disclosed is relevant and unnecessary for the assistance. Effects of Nondisclosure - The information requested is voluntary; however, to be a recipient of this grant program, disclosure of personal or sensitive information is required to receive federal benefits.

Who is Eligible for an Award

Organizations that meet AmeriCorps State and National eligibility criteria. Additionally, applicants that are Certified CDFIs and organizations with CDFI Fund awards:

- Will be considered ineligible for award if the applicant has a previously executed award agreement(s), as of the date of the Application, (i) the CDFI Fund has made a determination that such entity is noncompliant or found in default with a previously executed agreement, and (ii) the CDFI Fund has provided written notification that such entity is ineligible to apply for or receive any future CDFI Fund awards or allocations. Such entities will be ineligible to submit an application for such time period as specified by the CDFI Fund in writing.

- Applicants that have pending noncompliance issues of any of its previously executed award

agreement(s), are eligible to receive an award if the CDFI Fund has not yet made a final compliance determination.

- Will be considered ineligible for award if the applicant has defaulted on a loan from the CDFI Fund within five years of the application deadline.

Preference will be given to applicants that intend to enroll veterans as AmeriCorps members and/or serve rural areas.

AmeriCorps Member Position Description

Economic Mobility Corps members will strengthen the capacity of Certified CDFIs to provide financial literacy, financial counseling, and financial planning services offered by the Certified CDFIs, to distressed and underserved individuals. Duties include:

- Conducting community outreach and recruitment of new clients to the Certified CDFI's counseling and planning services and programs;
- Assisting or conducting one-on-one or group orientation sessions for new program clients to explain the Certified CDFI's services, as well as the responsibilities of the client;
- Providing financial planning workshops and individual financial counseling to meet the needs of Certified CDFI clients, including conducting group education meetings, and delivering workshops, webinars and meetings;
- Assisting in the development and execution of marketing strategies to promote program client participation in Certified CDFI-sponsored financial counseling and education programs;
- Providing program clients with information on the different financial products and services (e.g., loan products, checking/savings accounts, etc.) offered by the Certified CDFI;
- Conducting scheduled follow-ups with program clients to ask how they are doing, find out if they need additional help, and to help them stay engaged to achieve their plans by established deadlines;
- Performing administrative duties that support the Certified CDFI's activities, including but not limited to, coordinating client meetings, preparing presentations, conducting research, reviewing training and outreach materials, reviewing applications for programs and services, and developing material that supports the Certified CDFI's financial counseling and outreach activity; and
- Reporting to the Certified CDFI on a regular basis on activities undertaken by the service member.

RESOURCES

*These resources are available at www.servewyoming.org (after September 25, 2026). Unless otherwise noted, these are merely for reference. If an attachment indicates being requested via email, send to ACProgram@servewyoming.org along with other additional documents by the due date indicated.

- ASN Branding Guidelines
- ASN FY27 National Performance Measure Instructions
- SWY Building a Budget
- SWY Additional Documents Checklist (*submit via email with additional documents)
- SWY Cost Reimbursement Budget Checklist (*submit via email with additional documents)
- SWY Cost Reimbursement Budget Template
- SWY eGrants Indirect Cost Rate User Instructions
- SWY Glossary

- SWY Logic Model Chart Practice
- SWY Peer Reviewer Form
- SWY Performance Measure Guide (eGrants guide)

All additional documents can be found on the Serve Wyoming website after September 25, 2026 at https://www.servewyoming.org