FY 2027-2028 AmeriCorps State and National: Checklist A

All applicable supplemental documents must be **received by ServeWyoming** by the deadline for the competition selected below. Submit each document as an **individual email attachment** to ACProgram@servewyoming.org, unless the NOFO requires its submission through the application system.

- **Competitive:** **November 4, 2026, by 3:00 p.m. Mountain Time** — application sent to ServeWyoming initially. Following a Peer Review please apply through **eGrants**.
- **Formula:** **January 15, 2027, by 3:00 p.m. Mountain Time** — application through **America Learns**.

Email subject: FY27 AmeriCorps Proposal – [Organization Name] – [Program Name] – [Competitive/Formula].

Contact ServeWyoming before the applicable deadline for an alternate submission arrangement. Receipt of emailed documents will be confirmed.

Legal Applicant Name:

AmeriCorps Project Name:

Unique Entity Identifier (UEI):

Application Primary Contact Person:

Funding Competition: ___ Competitive ___ Formula

Application Type: ___New ___Recompete ___Continuation

REQUIRED DOCUMENTS FOR ALL APPLICANTS (NEW, RECOMPETE, CONTINUATION)

☐ **Audit / Financial Statements:** Submit the most recent Single Audit (if applicable), other financial audit, or financial statements. Include any accompanying management letter. (ServeWyoming requirement.)

☐ **Labor Union Concurrence (if applicable):** Provide the documentation required by the applicable FY27 NOFO and 45 CFR § 2540.100.

☐ **Indirect Cost Rate Documentation (if applicable):** Identify the indirect cost method and supply applicable supporting documentation. A federal cost allocation plan is not automatically equivalent to a negotiated indirect cost rate agreement.

☐ **Federal Debt Delinquency (if applicable):** Provide the explanation required by the applicable funding notice if the applicant has delinquent federal debt.

☐ **Permission to Use Federal Funds as Match (if applicable):** Provide evidence of statutory or agency authorization allowing the other federal funds to be used as match (2 CFR § 200.306).

REQUIRED DOCUMENTS FOR ALL APPLICANTS (CONTINUED)

☐ **Evidence Documentation (if applicable):** Submit evidence materials according to the applicable FY27 NOFO and evidence tier. Follow any required electronic upload instructions.

☐ **Additional Checklist A:** Additional Documents Checklist (this form).

☐ **Additional Checklist B:** Cost Reimbursement Budget Checklist. Not applicable to Fixed-Amount or Education Award Program applicants.

REQUIRED DOCUMENTS FOR NEW / RECOMPETE APPLICANTS ONLY (NOT ROUTINELY REQUIRED FOR CONTINUATION APPLICANTS)

In addition to the documents above, New and Recompete applicants must submit the following, as applicable:

☐ **Evaluation Report / Evaluation Materials (if applicable):** Submit the report, Evaluation Plan Summary Form, or other evaluation materials required by the FY27 NOFO and 45 CFR §§ 2522.700–2522.710. Follow the specified submission system and deadlines.

☐ **Organizational Chart:** Provide a current chart showing organizational leadership, financial oversight, and AmeriCorps program reporting lines. (ServeWyoming requirement.)

☐ **IRS Determination Letter (if applicable):** Provide the tax-exempt status determination letter and relevant amendments. (ServeWyoming requirement.)

FINAL APPLICANT VERIFICATION

☐ **Documentation complete:** All applicable documents have been attached, uploaded, or submitted through the required method by the relevant deadline.

☐ **Applicant information accurate:** Applicant name and UEI match active SAM.gov registration, and required evidence and evaluation submissions are included.

Important: Submitting this checklist does not replace the required grant application or any documents required directly through the applicable application system. ServeWyoming may request clarifications or additional documents during review or pre-award assessment.